

Troop 109 Tree Lot

FUMC - 116th Street and IKEA Way

Tree Lot Setup

Trees arrive on Saturday Nov 20th. We will need Scouts and Adult volunteers to help unload the trees Starting time TBD. On Sunday November 21st at 1pm please meet at FUMC to set up the tree lot. Please sign up on TroopwebHost if you are planning to attend. We will need to complete fencing, construct display stands and put up lights. We will unwrap and place trees around tree lot per species and height during training on Tuesday Nov. 23rd. Scouts will be paid hourly to their scout accounts for tree lot setup and tree delivery. All Sales shifts worked will also be paid into their Scout account.

Open the Lot for Business

Open trailer, take out trash can, saws, twine, broom, iPad, swiper and money till.

Connect electricity to light FUMC sign.

Plug in chain saw. Adult use only!

Setup tip tripod so that customers will see it when they walk onto or away from the tree lot. Make sure tip bucket and adjust sign are level.

What to do during your shift

Scouts are expected to arrive in Class A uniform. It may be cold, so dress appropriately. Coats over uniforms are accepted.

Sign in on shift report page. Sheets will be in the Information binder.

Great customers when they arrive and ask if you can assist them.

Assist Customers by pointing out the different types of Firs and their price difference.

Turn the trees around for them. Make suggestions on which are good trees.

The 7' trees are \$70 and the 8' are \$90. Tips welcomed.

Cut tree bottom one or two inches up (Adults Only). Trim any small branches at bottom of tree.

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Assist customer by loading tree onto their autos and tie down with pink twine – always thank them and wish them a “Merry Christmas.”

Fill in empty spaces with inventory trees of the same type

Keep area clean by sweeping pine needles and saw dust into trash can

Play Christmas Music.

Please keep track of how many trees of each kind have been sold on shift report. Log all transactions Cash or Credit in the Square POS system.

Sign out – answer questions on sheet like whether you had enough help and left the area clean

Do not leave shift until next shift arrives otherwise, close tree lot. Call or text Mike Wood (317) 538-5314 for issues or questions.

Tree Prices

Quantity 105 Douglas Fir 7’ \$70 each

Quantity 130 Canaan Fir 7’ \$70 each

Quantity 115 Fraser Fir 8’ \$90 each

Close the Lot at End of Last Shift for the day

Disconnect electricity from all devices and place I-Pad, Saws and tools into the trailer.

Keep lights that are on the fence on at all times

Clean area and dispose of trash in dumpster out back

Put all materials and tools inside trailer

Lock trailer. **I WILL MEET YOU TO HELP CLOSE**

Tear Down

Tear down tree lot is TBD once all trees are sold. Scouts will earn hourly rates for tree lot teardown.

For assistance: Mike Wood michael.r.wood12@gmail.com (317) 538-5314